



Salary

From \$21.87-25.44 an hour

Job type

Part-time

Shift & schedule

Day shift

Monday to Saturday

Application Details

Cover letter, CV, deadline July 27th, 2023

Job Title: Outreach Program Leader

Job Summary: The Outreach and Activities Program Leader supports the department led by the Assisted Living & Outreach Coordinator who oversees programs, activities and volunteers offered by Nikkei Seniors Health Care and Housing Society (Nikkei Seniors). Nikkei Seniors operates Nimi Nikkei Home, New Sakura-so and Kenko Wellness Lounge.

This position will involve assisting in all aspects of scheduling, recruitment, maintaining records, as well as stepping into a 'program' if the volunteer leader is absent. This position could involve purchasing of supplies, public speaking, developing a thank you and acknowledgement program, creating special events.

Reports to: Outreach and Activity Coordinator

Key Duties and Responsibilities:

- Work closely with the Activity team, Health Care team, multicultural and Japanese organizations, local schools, and other community agencies to increase awareness and access to our Outreach Programs and Activities.
- Identify, recruit, and support culturally appropriate participants in our Seniors Outreach Programs
- Establish a positive rapport with residents, seniors, staff using a non-judgmental and person-centered approach, modelling passionate care and positivity in an open, and culturally sensitive manner.
- Develop a plan to meet clients' needs including referrals to other programs or agencies.
- Research and distribute culturally appropriate individual art, puzzles, and puzzle games for participants.
- Social activity within provincial health order guidelines.
- Participate in our Joint occupational health committee.
- Maintain accurate records on participation, one to one session, and referrals; assist clients with relevant applications.
- Complete required position reports under the guidance of the Activities Coordinator



- Maintain up to date knowledge of community resources and liaise with relevant agencies, professionals, and the community to provide program related information to clients.
- Promote respect and confidentiality among individuals in groups; follow confidentiality standards.
- Performs other related duties as required.

Education, Training and Experience

- A post bachelorette in social work, human kinetics, gerontology, or related field, and/or a combination of post-secondary or professional development courses/certificates related to the position are required.
- A minimum of three years of previous experience working in community-based services providing direct services to seniors who have social/lifestyle risks/ or related experience with Japanese culture.
- Demonstrated knowledge of Japanese background and history of Japanese Canadian survivors is an asset.
- An understanding of cultural competency with an ability to be culturally sensitive, respectful, confidential, and caring when dealing with diverse values, beliefs and lifestyles.

Job Skills and Abilities

- Demonstrated excellent problem-solving skills which includes well developed written, verbal and interpersonal communication skills; Motivational Interviewing skills; Appreciative Inquiry skills.
- Ability to work independently within a team setting with a good organization, time and self- management, and knowledge of risk assessment and priority management skills.
- Self-care practice
- Ability to create a comfortable atmosphere and establish trusting relationships.
- Ability to operate computer/word processing programs/excel data management programs.
- Ability to communicate in Japanese is an asset.

Additional Information

- Demonstrated experience with Microsoft Outlook, 365 Teams, and Shared Vision.
- No criminal record, satisfactory Criminal reference check
- Direct delivery of program activities may include exercise, standing, walking, climbing stairs, bending, lifting, carrying moderate weight, and sitting.
- Work schedule as directed by program coordinator to adequately cover program needs.

Hours of Work and remuneration:



This is a part time 22.5 hours position that may require flexible start and end times, working Monday to Friday. Starting wage is between \$21.87 - \$25.44 per hour plus benefits package upon successful completion of probation.

Application: E-mail *resume and cover letter* indicating your previous experience and eligibility for this position by July 27th, 2023. hiringmanager@nikkeishc.com

Job Types: Part-time,

Salary: From \$21.87 - 25.44 per hour

Benefits:

- Dental care
- Employee assistance program
- Extended health care
- On-site parking
- Paid time off

Schedule:

- Day shift
- Monday, Wednesday, Friday,

Application question(s):

- Do you have a degree in social work, human kinetics, gerontology, or related field, and/or a combination of post-secondary or professional development courses/certificates related to the position are required?
- Do you have a minimum of three years of previous experience working in community-based services providing direct services to seniors who have social/lifestyle risks/ or related experience with Japanese culture?
- Reference Letters/Certification?

Work Location: In person

Application deadline: 2023-07-27

Expected start date: 2023-08-14