



Nikkei Seniors
Health Care &
Housing Society

健康で長生き “Kenko de nagaiki”
Living, laughing, and aging gracefully

Job Posting:

Manager of Resident Services

The Manager of Resident Services is responsible for the day-to-day operation of an assisted living (Nikkei Home), seniors housing (New Sakura-so) and assists with the management of outreach services. This position includes ensuring that services provided are sufficient to meet resident needs and are provided by qualified persons; that it is operating within the approved budget; that staff are appropriately trained and supervised; that policies and procedures are followed; and that the health and autonomy of the residents are protected. He/She is responsible to manage a multi-disciplinary staff to provide services specific to the residency agreement and service agreements.

As part of the responsibilities and duties, it is essential that the Manager of Resident Services demonstrates an appreciation of the heritage, values, and wisdom of the residents/tenants and understanding of the aging process, and/or living with a disability. They foster an environment where residents and tenants are respected, staff is valued, and families, volunteers and community are welcomed.

The Manager of Resident Services provides support and guidance to the team environment. Their management philosophy and practice promote dialogues with staff, builds a team-like environment and decisions are made in a collaborative, logical and considerate manner. All responsibilities will be conducted in a manner that is consistent with the philosophy of Nikkei Seniors Health Care and Housing Society.

Education: University degree in social work, health management, gerontology or equivalent.

Experience: Four years of management or supervisory experience in a related health or community service field. Three years of recent related experience with the elderly and/or disabled in a community setting.

Application deadline: 2020-11-24

Expected start date: 2021-01-04

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