

ASSISTED LIVING & OUTREACH PROGRAM LEADER

(up to 1 FTE) Job opportunity

OVERALL

AL & Outreach Program Leader has the knowledge and skills to lead social recreation programs, coordinate recruitment, training, assignment and scheduling of volunteers for residents/tenants and vulnerable seniors served by Nikkei Seniors Health Care and Housing Society (Nikkei Seniors). Nikkei Seniors operates Nimi Nikkei Home, New Sakura-so and Kenko Wellness Lounge. This position provides leadership to the Program and Volunteer Support worker, instructors and volunteers; and supports the seniors of New Sakura-so (this is under review). The AL & Outreach Leader plans, implements and evaluates recreation/social activities contributes to the senior's physical, emotional, mental, social and spiritual well-being, making a positive difference in the lives of seniors. Conducts reviews or residents' participation in activities and contributes to residents' care plan. Maintains records and the related equipment and materials for the department.

SKILLS

- Experienced in working with seniors, vulnerable seniors, seniors living with mental health and/or living with dementia.
- Position requires making decisions for programs, equipment replacement and sharing in the problem solving.
- Ability to lead, plan, organize, implement and evaluate.
- Requires event management organizational skills for seniors and volunteer activities.
- Basic skills in budgeting, forecasting, and reviewing departmental budgets.
- Ability to communicate effectively verbally and in writing.
- Develop detailed staff and volunteer plan and a plan on how to achieve these targets.
- Communication and leadership skills that bring people together, creating strong and vibrant teams, while respecting the individuality of the people involved and adhering to the goals of the society. Verbal and written skills are essential.
- Knowledge of the Community Care and Assisted Living Act, Employment Standards, Worksafe BC.

QUALIFICATIONS

- Post secondary education in either health care, gerontology or therapeutic recreation program. Or an equivalent combination. Experience working with seniors and minimum of 4 years.
- Successful completion of criminal record and medical clearance..
- Japanese language (required), First Aid, Dementia training, mental health training and Foodsafe is an asset.

**To Apply: Resume and cover letter. Email cmakihara@nikkeiplace.org or ghall@nikkeiplace.org
Fax 604-777-5050 by December 16, 2019.**